

CANDIDATE APPLICATION FORM

PERSONAL DETAILS

Profession: Date of Birth: / / Sex: M / F
 Title: Surname..... Forenames.....
 Contact Address:
 Post Code:
 Telephone Nos. Home: Work: Ext / Bleep:
 Email Address:
 National Insurance Number: P45 enclosed:

Yes	No
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EMPLOYMENT REQUIREMENTS

Desired Location:		
Maximum Travel time to employment		
Availability	Full time	Part Time
Dates Available to Work		
Current salary/ Hourly rate		

RIGHT TO WORK IN THE UK

Please select ONE of the following by ticking the box:

YOU MUST ENCLOSE COPIES OF SUPPORTING DOCUMENTATION

- UK Passport
- Working Holiday Visa
- UK Ancestry Visa
- Work Permit
- Accompanying spouse Visa
- Permit-free training
- Spouse of permit holder:
- Other Passport:

Equal Opportunities

Finest Workers Ltd is committed to equal opportunities and requires that none of its candidates are discriminated or discriminate on the grounds of sex, race, colour, national origin, age, religion or disability.

PROFESSIONAL QUALIFICATIONS

(Please submit copies of all Vocational Certificates, please use Additional information sheet if necessary)

University / Institution	Qualification	Date Obtained

Are you registered with any Professional Bodies? (e.g. HPC)

Yes	No
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If Yes, please name Professional body
 Registration Nos.....Renewal Date.....

PROFESSIONAL EXPERIENCE *(Most recent first, please use Additional information sheet if necessary).*

Dates From	To	Name and Address of Employer/Department	Job Title and Grade	Reason for Leaving

EMERGENCY CONTACT

Name:.....
 Relationship
 Telephone No.....Email.....

REFERENCES

Please give the name and Address Details of two work Referees and, if possible, ask them to complete one of the enclosed Reference Sheets. We are happy to contact referees for you, but this can take considerably longer than if you approach them. All references will be verbally confirmed with the Referee.

Name:
Profession: Company
Address:.....
.....
Post Code: Telephone:
Email:

Name:
Profession: Company
Address:.....
.....
Post Code: Telephone:
Email:

WORKING HOURS

Subject to limited exceptions, UK Government legislation under the terms of 'Working Time Regulations' we recommend that your working hours should not exceed 48 hours per week (averaged over a 17 week period). Should you wish to waive this right, please confirm this by ticking below:

- I confirm that I wish to work more than 48 hours per week.

DECLARATION OF CRIMINAL CONVICTIONS

Have you been convicted of a criminal offence, been bound over or cautioned or are you currently the subject of any police investigations, which might lead to a conviction, an order binding you over or a caution in the UK or any other country?	
Yes	No

If yes, please provide details on a separate sheet of the criminal offence, order binding you over a caution, including approximate date, the offence, and the authority and country which dealt with the offence.

Have you been in an environment where MRSA has been diagnosed?

Yes	No
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Have you been immunised against any of the following? Please tick relevant boxes.

- Hepatitis (please enclose copy of Antibody Status)
- Tuberculosis BCG
- Rubella
- Measles
- Mumps
- Varicella

DECLARATION *(Please sign before returning)*

I declare that the information given herein is true and complete and is not presented in a way intended to mislead. I am not aware of any condition, medical or otherwise, which could limit or affect my employment or performance. I agree that if I have given false or misleading information, or have omitted to provide relevant information, this may result in termination of assignment with out notice.

I acknowledge that I have received a copy of the current Terms and Conditions of Employment issued by Finest Workers Ltd which is mine to keep, and that I have read those Terms and agree to abide by them. I am happy for my personal and medical details to be seen by the regulatory authorities.

Signed: Date:

Please Print Full Name:

Please ensure that you provide us with the following documents.

- Proof of I.D.
- (Passport, Birth Certificate Proof of Address and proof of N.I number) Professional Registration Certificate (e.g. HPC).
- Proof of eligibility to work in the UK.
- Proof of Immunisation History.
- Certificate of Incorporation (if applicable).
- Original Qualifications Certificates.
- CRB application form & documents.
- 2 Passport Photos.
- Current CV.

Please send your application form and other requirements via Fax, Post or E-mail to the address below.

Finest Workers Ltd. Company Number: 06814110
Address: 150 Albany Road Hornchurch Essex RM12 4AB
E-Mail: marvinukes@finestworkers.co.uk
www.finestworkers.co.uk
Tel Numbers: 07889171595 Fax: 01708- 502393

